



## **MINUTES OF THE NRC BOARD OF DIRECTORS MEETING**

May 20, 2016

(Meeting held via GoToWebinar and Conference Call)

Approved by NRC Board of Directors at 8/19/16

**Board On-Call:** Gary Bilbro, Robert Bylone, Jeffrey Cooper, Jack DeBell, MaryEllen Etienne, Bob Gedert, Brent Hildebrand, Doug Hill, Gary Liss, Fran McPoland, Michelle Minstrell, Julie Rhodes, Tony Rios, Will Sagar, Lisa Skumatz, Michael Van Brunt, Melissa Young

**Board Not Present:** Stephen Bantillo, George Dreckmann, John Frederick, Juri Freeman, Marjie Griek, Mark Lichtenstein, Maite Quinn, Robin Wiener

**Staff Present:** Savannah Betkowski

**Guests On-Call:** Carey Hamilton, Indiana Recycling Coalition; Charlie Reighart, Maryland Recyclers Network; Maggie Clarke, Maggie Clarke Environmental; Dylan De Thomas, Resource Recycling

**Call to Order:** Meeting called to order by Chair Rhodes at 1:08pm EDT, roll call by Staff. A quorum was present.

### **Agenda**

**MOTION: Approval of Agenda (Liss/Skumatz)  
Addition of ANSI and National Recycling Congress to Other  
Business  
Motion passes unanimously.**

### **Minutes:**

Agree to move review and approval of May 9<sup>th</sup>, 2016 meeting minutes to June Board of Directors Meeting

### **Formal farewell to NRC Staff Assistant, Laura Flagg**

President Gedert thanked her for years of service to NRC and Chair Rhodes presented her with a thank you card and gift certificates from the Board.

## **Public Session:**

*Murray J. Fox:* Inquired about the status of Scholarships.

The Campus Council Committee Chair (DeBell) discussed the Murray J. Fox scholarship budget approval and proceedings. Announcements will be going out for four \$1,000 scholarships and applications through Resource Recycling and Alumni Network. The previous recipients will be acknowledged at this year's Awards Ceremony.

## **Close of Public Session**

### **Committee & Working Group Reports**

#### **Fund Development Committee – Bilbro/Cooper/Gedert**

Discussed a structured process for committees to formally request help for funding projects. During the last May 9th board meeting it became apparent that every activity requires fund-raising. The President has proposed to complete 25 requests for funding once Value Statements and Strategic Planning can be finalized and used as the platform for the asks. Co-Chair Gary Bilbro will be taking a hiatus from Fund Development with President Bob Gedert and Jeffery Cooper stepping up their responsibilities for the time being.

#### **Strategic Planning Committee – Griek/Rhodes**

Reviewed any inconsistencies with the Strategic Plan data discussed during the May 9th Board meeting. For this 5/20 Board meeting, the Board specifically focused on short-term items that can be addressed in the next 9 months. After two rounds of voting from the Board, the short-term items have gained board consensus. Now that a specific timeframe of 9 months has been formulated, this time criteria can be used as a framework for strategies.

#### **Executive Director Committee - Cooper**

The Executive Director position is still at the beginning of the path. This hire will be contracted so associated expenses are not involved. The major elements discussed included: (1) the base budget and fund-raising for this position, and (2) the announcement and timeframe of hiring.

Individual board members were each given an opportunity to weigh in on these two questions. Hiring this position is a huge step for the NRC coalition. A vote and further discussion about the Executive Director position is still needed. It is agreed by the Board to continue to discuss these elements during the June 17<sup>th</sup> NRC Board meeting and via email in the meantime.

**MOTION: Board move forward with process of fundraising to hire Executive Director (E.D.) on part time basis for \$25K with additional \$10K for expenses and funding to be in restricted fund and solicit when 75% of total \$35K obtained. Commencement of hiring is contingent on approval of a work plan for first year. NRC**

**Base operating budget will be met first before hiring E.D.  
(Liss/McPoland)  
Motion passes unanimously.**

**Public Comment Session:**

Maggie Clarke: Re-addressed the need to have clear deliverables, goals, and Strategic Plan projects that can be valued to continue fund-raising opportunities and the prospect of hiring an Executive Director.

**Close Public Comment Session**

**Other Business:**

June Meeting TBA.

**MOTION: Adjourn (Rios/Minstrell)  
Motion passes unanimously**