

Conference Committee Report

Submitted by Alec Cooley, Leslie Lukacs & Gary Liss

July 29, 2020

- **Virtual conference now public:** By the time of Friday's board call, the revised conference details will be live and registration open to new and returning attendees. This includes:
 - [Zwconference.org website](https://zwconference.org) updated with the new schedule, confirmed speakers and other details refreshed on the site.
 - Roll over confirmation form set up for existing March 2020 registrants. An email was sent to all original registrants informing them of the new dates and format, and instructing them to either confirm or cancel their participation.
 - New registrants – NCRA has built a separate form for brand new registrants in their Wild Apricot platform. The conference will be announced to a wider audience in the monthly NRC newsletter, tentatively set for next week. Social media posts and a media release will be timed to go out the same day.
 - All original speakers have been contacted, and we're in the process of confirming their participation for the new dates.
 - Alec will begin contacting existing sponsors the week of August 3 to get commitments for the December conference.

- **Webinar series** - The first of the webinar programs is set for August 27. The programs will follow roughly every two weeks through October.

- **Individual Board member donations** – This was discussed at the beginning of the year, and many board member volunteered to make a donation to support the conference. These did not get followed up on at the time. If you are willing to make donation, please email Alec or Leslie to confirm this, and indicate 1. the amount (suggested: \$100), and preference to pay by check or PayPal.

- **REMO platform demo** – We have a trial subscription to test out the Remo platform that much of the conference will be organized around. Following the board call, we'll hold a brief demo for anyone able to stay on an extra 15 minutes. We'll show off the interactive features that will allow conference attendees and sponsors to network face-to-face in real time.

To join the demo:

1. Log out of the board meeting Zoom session
2. Click link for Remo session: <https://live.remo.co/e/nzwc-planning-zoom-team-call-cop>
 - a. You'll be prompted to register an account. This takes 20 seconds
 - b. Once you enter, use the dashboard to turn off your microphone.
 - c. On the room map display, look for your avatar placed at one of the tables. Click any other table to move around the room
3. Dial this phone #: 605-475-6700 / Passcode: 842-029#