

Chantal H. Fryer

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Senior South Carolina state government professional with extensive successful leadership and program management experience. Solid communication, management, presentation, problem solving, teambuilding and training skills. Proven ability to direct successful teams, projects and initiatives from the ground level up.

PROFESSIONAL EXPERIENCE

- 2006- Present** **Department of Commerce, Recycling Market Development Program, Senior Program Director**
- Oversee all activities for program area and supervise staff
 - Work with economic development partners to assist entities with expanding and starting recycling businesses
 - Responsible for special projects on recycling market development
 - Provide technical assistance to companies on recycling
 - Manage activities of 14 member, Governor-appointed Recycling Market Development Advisory Council
 - Market and promote recycling through development of websites, brochures and directories
- 2003-2006** **Budget and Control Board, South Carolina Energy Office, Manager, Transportation and Organizational Accountability**
- Worked with business and industry to implement conservation and alternative fuel solutions
 - Managed staff whose responsibilities include energy education and outreach, publications, planning, forecasting and energy accounting.
 - Oversaw strategic planning process, program development and grants procedures. Coordinated external grant funding opportunities and oversaw grants totaling \$750,000
 - Responsible for marketing the Clean Cities alternative fuels program
 - Performed a variety of management consulting functions to include assessment of employee well-being and satisfaction, customer satisfaction surveys, and organizational development initiatives.
- 1999-2003** **Office of the Governor/Budget and Control Board, Executive Assistant**
- Completed special projects for Deputy Chief-of-Staff to include research, analysis, evaluation and reporting
 - Oversaw RFP and implementation of federal revenues maximization affecting 13 agencies
 - Developed agency's first strategic plan
 - Served as project manager for sister-state relationship with Queensland, Australia
 - Provided direction and leadership to State Agency Training Consortium, SC State Government Improvement Network, SC Society of Certified Public Managers
 - Administered Governor's EXCEL Leadership Institute, a mid-level management training program for 16 state agencies; facilitation of 30 member class to include curriculum development, class presentation, planning and development, budgeting and program management
- 1998-1999** **Budget and Control Board, Office of the Executive Director, Director, Administrative Programs**
- Assisted with direction of Board's Mentoring Program which focused on executives mentoring professionals to foster leadership and succession planning
 - Managed \$1 million budget using performance-based budgeting
 - Served as office manager, managed day-to-day operations and provided long-term planning for office
 - Assisted with sister-state relationship with Rheinland-Pfalz, Germany; coordinated and provided event management for four-day Transatlantic conference
 - Assisted in research and categorization of Executive Leadership programs across nation in conjunction with Executive Institute
 - Tracked legislation affecting Board offices, provided reports to House Ways and Means subcommittee and attended House and Senate committee/subcommittee meetings

1997

Budget and Control Board, SC Energy Office, Program Coordinator

- Developed an energy utilization comparative analysis study between Rhineland-Palatinate, Germany and South Carolina for the Board's 4th Transatlantic Conference
- Reported quarterly to the Atlanta Department of Energy, regional headquarters, financial and programmatic information regarding grants
- Provided assistance in evaluation techniques and efficiency processes to Funding and Evaluation team
- Responsible for statistical analysis and comprehensive analytical reports on programs
- Events Management
- Assisted in conference preparations for the 4th Transatlantic Conference and presented findings before conferees
- Contracts Management
- Assisted in administering over \$500,000 in contracts with other agencies, private entities, and not-for-profit organizations
- Administered special project grant programs which ranged from receiving proposals, awarding the project, monitoring the grant, providing reporting to the federal government and closing the grant
- **1996-1997 Budget and Control Board, SC Energy Office, Graduate Student Intern**
Reported quarterly to the Atlanta Department of Energy, regional headquarters, financial and programmatic information regarding grants
- Provided assistance in evaluation techniques and efficiency processes to Funding and Evaluation team
- Responsible for statistical analysis and comprehensive analytical reports on programs
- Monitored recycling grants by conducting site visits
- Provided administrative support to office to include reception, answering the phone, and filing

PROFESSIONAL AFFILIATIONS

Board Member, Solid Waste Advisory Council, 2006-2016. Chair 2014- present
Board Member, Waste Tire Committee, 2006-2016
Board Member, Southeast Recycling Development Council, 2006-2011
Board Member, Carolina Recycling Association, 2009-2010
Certified Recycling Professional 2007
Certified Public Manager 2002

EDUCATION

- Masters of Arts in Public Administration, University of South Carolina - Columbia.
Magna Cum Laude
- Bachelor of Arts in International Studies with a minor in French, SC Honors College,
University of South Carolina – Columbia