



MILLS ROOM 6 –
Note: Phone access is EXTREMELY limited
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BOARD MEETINGS AT RESOURCE RECYCLING CONFERENCE -

Board Meeting Agenda #1 (Old Board Members)

MILLS ROOM 6

Monday Oct 22, 2018

8am-9am Central time (6am PT, 7am MT, 9am ET)

NRC Board of Directors Meeting

- | | | | |
|------|----|---|--------------------------|
| 8:00 | 1. | Welcome / Introductions / Roll Call | Chair Skumatz / Pierpont |
| | | See chart below | |
| 8:10 | 2. | Approval of Agenda (Bantillo/Barry) AIF | Chair Skumatz |
| 8:12 | 3. | Approval of Minutes (Barry/Pitt) AIF | Secretary Pierpont |
| 8:15 | 4. | President's Message / substitute | Vice President Bantillo |
| | | <ul style="list-style-type: none">Brief welcome and thank you for attending, promote this evening's gathering | |
| 8:20 | 4. | Treasurer's Report & Finance Committee Report | Treasurer Pitt |
| | | <ul style="list-style-type: none">See attached detailed report from Treasurer PittFundraising and Membership Updates – on track for the year, have about \$5k in the account now, all workshops are net positive revenue to date. Net about \$4500 for both Portland and Atlanta.Bob – question about Oregon receiving complementary membership b/c of assistance with Portland workshop. Marjie explained that yes for 2018Gary & Kerrin – asked about who the trade association members are. SRI and ISRI and CDRA will show up in September's financesKerrin – where are we on re-affiliate memberships, which states are outlying at this point. Marjie spoke with NJ and said they aren't able to renew this year due to internal financial issues, etcMotion to accept financial package (Lukacs/Rios) AIF | |
| 8:30 | 5. | Executive Director Report | Executive Director Griek |
| | | <ul style="list-style-type: none">Update on Conference / Schedule / DutiesElections ProcessStrategic planning retreat on Thursday – not a call-in option. Hopefully many can stay and participate | |
| 8:45 | 6. | Quick Presentation of Slate | Slate Chair Skumatz |
| | | <ul style="list-style-type: none">Noted that it is a diverse and qualified list of candidates, equal candidates as there are board seats availableCarey Hamilton and Mr. England are board seats that are meant to expire in one year. They are inactive and resigning from the board. In order to make a more even number of board positions per year, Mary Ellen Etienne and George Dreckmen are interested in taking these one year positions (serve as needed), their board seats were scheduled to end this year. They would need to be appointed to finish out these one year seats after the elections. The goal is to even out the number of board members elected per year. Need to update bylaws in order to accomplish this. | |

- Recommendations – more even candidate numbers, a slate and an elections committee (separate committees), simplify election process and update bylaws as needed, needs to start right away for 2019 elections, etc.
- See slate report in attached documents

8:48 8.

Committee Updates – Critical Updates Only (No Committee Report Document) (**) REPORTS
Chair Skumatz / Comm. Chairs

- Awards Committee ** Skumatz
 - Please attend Wednesday morning award ceremony – exciting line up of winners, student scholarship winners, etc
 - Noted that we need an archive of all award winners. Lisa has info for the last few years, but needs information from period before she was on the board, etc. Maggie noted it'd be good to get that information into the library
- Campus Council & Murray J Fox Trust Fund** DeBell / Young
- Communications Committee Gjerde
- Disaster Debris Task Force Update Bantillo
- Election Procedures ** Bantillo
- Library Committee** Clarke
 - About 400 documents in the library now
 - Bob Hollis set up CSS to align search words with the library
- Markets Workshops planning Griek
- Markets Council & Recycling Jobs Task Force Bylone / Gjerde
 - Markets council has been active, supporting regional events with Marjie taking the lead, providing feedback to RRS who is working to document the events, reinstated quarterly market phone calls – included info from Robin Weiner and ISRI's input – both calls were very informative, 3rd one of the year will take place after the RR conference, next one will be an open call with questions and answers related to quality. Will send out info to members to promote the calls
 - Kerrin – asked how the calls are promoted. Bob said they sent out a constant contact invite to all members, both calls had around 200 attendees, both presentations are posted to the YouTube channel, possible that Constant Contact messages are going to spam, Kerrin noted she isn't getting the invites
- National Standards Certification Board Pierpont
- Policy Committee Bantillo / McPoland
- Recycling Organizations Council ROC Representative O'Brien
 - Successfully recruited 3 people to serve as ROC leadership - Angie Gellard from Missouri, Amy Roth from Oregon, & Bob Bylone. Today's meeting will help to develop how ROC sees the relationship with NRC and how it can be an integrated relationship that provides value for both ROC and NRC
- Resource Recycling Op Eds** Skumatz
- Slate Committee ** Skumatz (above)
- Strategic Plan Update ("Business Plan") O'Brien
- 2018 Conference Committee Planning Chair Keeling
- 2019 Conference Committee Planning Chair Liss
- Other Committee updates as requested
 - Update from Anthony Rios - America Sustainable Material Market Development Conference - Puerto Rico with support of ISRI and government support, want to note that PR is open for recycling with the idea that it is the hub for recycling in the Caribbean. First quarter of 2019. Currently raising funds via sponsorships, has government support, will include tours opportunities to establish new business on the Island.

8:00 Motion to Recess (Bantillo/Rios)

- | | | | |
|------|-----|------------------------------|---------------|
| 8:55 | 9. | NRC Members & Public Comment | Chair Skumatz |
| 8:57 | 10. | Other Business | Chair Skumatz |
| 9:00 | 11. | MEETING DOES NOT ADJOURN – | Chair Skumatz |
- Call for motion to continue meeting TO TUES 10/23/18 12:15PM CT

10/22/18 8:00 am Board Meeting and 10/23/18 12:15 Board Meeting Attendance

Name, Role	Email	Attendance (10/22, 10/23)
Dave Keeling, Board President	dkeeling@steel.org	Absent, Present
Stephen Bantillo, Executive VP	stephen.bantillo@gmail.com	Present, Present
Lisa Skumatz, Chair of the Board	skumatz@serainc.com	Present, Present
Bob Gedert, Past President	robert.gedert@gmail.com	Absent, Absent
MaryEllen Etienne, Vice President	maryellen.etienne@gmail.com	Absent, Absent
Kerrin O'Brien, Vice President	kobrien@michiganrecycles.org	Present, Present
Leslie Lukacs, Vice President	llukacs@scsengineers.com	Present, Present
Sarah Pierpont, Secretary	sarah@recyclenewmexico.com	Present, Present
Charlotte Pitt, Treasurer	charlotte.pitt@denvergov.org	Present, Present
Susan Attridge, Board Member	sattridge@ch.ci.buffalo.ny.us	Absent, Absent
Mick Barry, Board Member	mbarry@dwx.com	Present, Present
Robert Bylone, Jr. , Board Member	rjb128@psu.edu	Present, Present
Maggie Clarke, Board Member	maggie@maggielclarke.com	Present (7:14), Present
George Dreckmann, Board Member	gpdreckmann@gmail.com	Absent, Absent
Barbara Eckstrom, Board Member	barbecks@gmail.com	Absent, Present
Wayne Gjerde, Board Member	wayne.gjerde@state.mn.us	Present, Present
Susan (Susie) Gordon, Board Member	sgordon@fcgov.com	Absent, Present
Carey Hamilton, Board Member	careyhamilton@yahoo.com	Absent, Absent
Brent Hildebrand, Board Member	bhildebrand@alpinewaste.com	Absent, Absent
Maite Quinn, Board Member	maite.quinn@simsmm.com	Absent, Absent
Antonio Rios, Board Member	arios@reciclapr.org	Present, Present
Justin Stockdale, Board Member	justins@prc.org	Absent, Absent
Robin Wiener, Board Member	robinwiener@isri.org	Absent, Absent
Melissa Young, Board Member	mayoun03@syr.edu	Absent, Absent
Marjie Griek, Executive Director	nrcexecdirector@gmail.com	Present, Present
Sarah DeSouza	nrc.execassistant@gmail.com	Present, Present
Michelle Nestor, ROC Representative		Absent, Absent
Gary Liss, Board	gary@garyliss.com	Present, Present
Fran McPoland, Guest		Present, Present
Bill Turley, Guest		Present, Present

Lynn Rubinstein, Guest		Absent, Absent
Jack DeBell, Guest	debell@colorado.edu	Absent, Absent
John Frederick, Guest		Present, Absent
Richard Anthony, Guest		Present, Present
Susan Collins, Guest		Present (10/23)
Mary McClellan, Guest		Present (10/23)

SUMMARY OF MOTIONS from 10/22 am meeting

Motion	Pass/Fail
Approval of agenda (Bantillo/Barry). All in favor. Motion passes.	Pass
Approval of September board meeting minutes (Barry/Pitt). All in favor. Motion passes.	Pass
Motion to approve Treasurer’s Report (Lukacs/Rio). All in favor. Motion passes	Pass
Motion to recess (Bantillo/Rios). All in favor. Motion passes.	Pass

Next NRC Board Meeting: 9:30 am –11am NRC Annual Members Meeting (Regency Ballroom A)



NRC Members Meeting Agenda

REGENCY BALLROOM A

Monday, October 22, 2018

9:30-11am CT – (7:30 am PT; 8:30am MT; 10:30am ET)

National Recycling Coalition – Members Meeting (Regency Ballroom A)

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|------|----|---|--------------------------|
| 9:30 | 1. | Call Meeting to Order | Chair Skumatz |
| 9:32 | 2. | Approval of Agenda (Lukacs/McPoland) AIF | Chair Skumatz |
| 9:35 | 3. | Welcome / Introductions | Vice President Bantillo |
| | | <ul style="list-style-type: none"> • Thank you for attending, review of schedules and invites to attend NRC related events | |
| 9:45 | 3. | State of the Organization | Executive Director Griek |
| | | <ul style="list-style-type: none"> • Slide show noting 2018 work | |

- 10:00 4. Treasurer's Report & Finance Committee Report Treasurer Pitt
- State of finances is stable, FY April 1 – March 31, Income - Primary revenue category is membership (46%), investment category (27%) is restricted (Murray J. Fox fund), followed by sponsorship (17%) and donations (10%). Membership income breaks down about half and half between direct members and affiliate (state recycling organization) memberships
 - Expenses – primary expense is professional services at 56% (Exec. Dir and Assistant)
 - Changes from 2017 and 2018, investment accounts have done well, slight increase in unrestricted income from 2016 to 2017
- 10:15 5. Introduction of Elections Process Executive Director Griek
- Marjie – discussed election process
- 10:20 6. Presentation of the Slate Slate Chair Skumatz
- Nine candidates for the board, nine board seats are available for election
- 10:25 7. Nominations from the Floor Slate Chair Skumatz
- None
- 10:30 8. Candidate Statements (90 sec each) Slate Chair Skumatz
- 10:50 9. NRC Members & Public Comment Chair Skumatz
- Jerry Powell – thank you for helping RR with the conference – great partnership
 - Awards presentation 7:30 on Wednesday am in the ParkView room
- 10:55 10. Other Business Chair Skumatz
- 11:00 11. MEETING DOES NOT ADJOURN – Call for motion to continue meeting to Tuesday 10/23/18,
- (Pierpont/Lukacs) AIF
- 12:15pm Chair Skumatz

Summary of Motions – Members Meeting	Pass/Fail
Approval of agenda (Lukacs/McPoland). All in favor. Motion passes.	Pass
Call for motion to continue meeting to Tuesday 10/23/18 (Pierpont/Lukacs). All in favor. Motion passes.	Pass

Next NRC Board Meeting: Tuesday October 23, 12:15-1:30



NRC Members Meeting Agenda

Tuesday, October 23, 2018 – **OLD BOARD MEMBERS, MILLS ROOM 6**

12:15pm-1:30pmCT – (10:15 am PT; 11:15am MT; 1:15pm ET)

Continuation of NRC Board of Directors and Members Meeting

- 12:15 1. CONTINUATION OF MONDAY 8AM BOARD MEETING, NOT ADJOURNED
Welcome / Introductions / Roll Call Chair Skumatz / Pierpont
- See roll call chart above
- 12:18 2. Call for Motion to Adjourn Members Meeting Chair Skumatz
- Motion (Pierpont/Rios) AIF
- 12:20 3. Approval of Agenda, Part 2 (Bantillo/Gjerde) AIF Chair Skumatz
- 12:25 4. Treasurer's Report & Finance Committee Report Treasurer Pitt
- Fundraising and Membership Updates - nothing new since yesterday's mtg
- 12:40 5. Executive Director Report Executive Director Griek
- Update on Conference / Schedule / Duties = reception had about 109 attendees, \$4350 in sponsorships, \$5k+, \$3850 in sponsorships for awards, reception expenses about \$5k = net about \$4350 from income in reception and \$3000 net income on the awards.
 - Any updates on Elections – all 9 candidates were elected, (Barry/Lukacs) Motion to have Mary Ellen Etienne and George Dreckman to be moved into the one year board term seats made available by Carey Hamilton and Brent Hildebrand's leaving of the board. AIF
 - Update on Chicago Markets Meeting - have \$5k in sponsorship, looking for more
- 1:00 6. President's Message President Dave Keeling
- Conference is going well for NRC, thank you to everyone
- 1:15 8. Committee Updates – (No Committee Report Document;
** REPORTS KNOWN, some during Monday AM meeting)
Chair Skumatz / Comm. Chairs
- Awards Committee** Skumatz
 - Reminder that awards ceremony is at 7:30 tomorrow am in Park View
 - Campus Council & Murray J Fox Trust Fund DeBell / Young
 - Awards ceremony will include scholarships for Murray J Fox recipients
 - Communications Committee Gjerde
 - Disaster Debris Task Force Update Bantillo
 - Session will be this afternoon
 - Election Procedures Bantillo
 - Library Committee ** Clarke
 - Need to capture info from retiring generation, library is a great way to drive people to our website
 - Markets Workshops planning Griek
 - Nov 7th in Chicago
 - Markets Council & Recycling Jobs Task Force Bylone / Gjerde
 - Town Hall later today will be interactive – invites you to join
 - RRS consulting firm is assisting with this pro-bono to help capture data to help create a product at the end of the market workshop series
 - Maggie - Requested for minutes or overview of market workshops for the library
 - National Standards Certification Board Pierpont
 - Want to create more open communications btwn NSCB and NRC and ROC to help share the programs and highlight the value of trainings
 - Policy Committee Bantillo / McPoland
 - No report
 - Recycling Organizations Council ROC Representative O'Brien

- Noted that Amy Roth is the new director of ROC, with other ROC leadership including Bob Bylone, Angie Gellard and MJ (from Indiana), they had a great mtg yesterday to identify what the ROC should be doing next year, discussed NRC/ROC relationships and hopes to distill that down for tomorrow’s strategic planning session, confirmed strategic plan recently developed at yesterday’s mtg with caveat that amending the plan per the discussion yesterday is OK.

- Resource Recycling Op Eds Skumatz
 - Note from Lisa that this is an important and time consuming issue that she hopes continues next year
- Strategic Plan Update (“Business Plan”) O’Brien
- 2018 Conference Committee Planning Chair Keeling
- 2019 Conference Committee Planning Chair Liss
- Other Committee updates as requested
- Rapid Response – Maggie noted she needs to send emails to pull up spreadsheet to note your expertise for their database, this is to note board’s areas of expertise to respond to any negative press, etc

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|------|-----|---------------------------------------|---------------|
| 1:25 | 9. | NRC Members & Public Comment | Chair Skumatz |
| 1:27 | 10. | Other Business | Chair Skumatz |
| 1:30 | 11. | Call for Adjournment of Board Meeting | Chair Skumatz |
- (Barry/Lukacs) AIF

Summary of Motions	Pass/Fail
Motion to Adjourn Members Meeting (Pierpont/Rios). All in favor. Motion passes.	Pass
Approval of agenda (Bantillo/Gjerde). All in favor. Motion passes.	Pass
Motion to have Mary Ellen Etienne and George Dreckman moved into the one-year board term seats made available by Carey Hamilton and Brent Hildebrand’s leaving of the board. (Barry/Lukacs) All in favor. Motion passes.	Pass
Motion to adjourn (Barry/Lukacs) All in favor. Motion passes.	Pass

Next NRC Board Meeting: OLD AND NEW BOARD: 10/24/18, 12:00noon-1pm CT, Room Mills 6